

SUMMER DAY camp haverim

at
The



Parent Manual Summer 2011

CAMP OFFICE
(949) 435-3400 EXT. 268
HAVERIM@JCCOC.ORG

Merage
Jewish Community
Center



of Orange County

Samueli Jewish Campus, Irvine
(949) 435-3400 • www.jccoc.org

important camp dates summer 2011

SESSION DATES

Mini Camp I	June 20-June 24
Session 1	June 27 - July 15
Session 2	July 18 - August 5
Session 3	August 8 - August 26
Mini Camp II	August 29-September 2

MINI CAMP I

A.M.P. (Amazing Multiple Parks)
Aquamania
Jr. Sporto
Mini Camp Fun Days
Water Adventures
CIT (Counselor In Training)

MINI CAMP II

Aquamania
Water Adventures
Basketball Camp
Mini Camp Fun Days
CIT (Counselor In Training)

THEATER CAMP PRODUCTION OF

Seussical Jr.

Opening Day:
Friday, August 5, 1-2:30 p.m.

Final Performance:
Sunday, August 7, 3-4:30 p.m.

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All campers and parents are invited to attend the

BACK TO CAMP POOL PARTY

WEDNESDAY, JUNE 22

anytime between

5:00-6:30 p.m.

At the JCC pool!

ORIENTATION HIGHLIGHTS

Meet your Counselors
Meet your fellow campers
Turn in your paperwork

DON'T MISS OUT!

THE CAMP HAVERIM PHILOSOPHY

- Provide a Caring, Nurturing and Safe Environment
- Promote Good Self Esteem
- Offer Opportunities to Explore New Interests
- Offer Age-Appropriate Programs
- Promote Fun and Friendships
- Teach Jewish Values
- Create Opportunities for Socializing and Sportsmanship

CAMP GOALS

The goal of Camp Haverim is to enable campers to have fun in an environment that will help them feel good about themselves, to learn new skills and to provide opportunities for personal growth and development. Camp promotes Jewish friendships that last a lifetime.

Our commitment is to the individual child: helping the child in the process of growing up and in participating in group situations, in relating to his/her peers, and in broadening his/her range of interest and experience to different and new areas.

Providing a positive Jewish experience is a very important part of our JCC day camp. We invite you to join us on Fridays as the camp comes together for a Shabbat Celebration.

THE SUCCESS OF SUMMER CAMP IS MEASURED PRIMARILY by the levels of self-esteem, appreciation of Jewish values and traditions, and sense of belonging demonstrated by each camper. Attainment of physical skills and creation of craft projects are important secondary priorities.

THE SKILL OF A CAMP COUNSELOR IS MEASURED PRIMARILY by the quality of the relationship demonstrated between the counselor and his/her camper and the resulting levels of self-esteem, appreciation of Jewish values and traditions, and sense of belonging demonstrated by each of his/her campers.

PROGRAM CONTENT IS AGE APPROPRIATE, reflecting the general skills and interests of individual camp groups. Program variety and opportunities for free choice should increase as children move to higher grade levels in camp.

PARENTS ARE A CHILD'S FIRST AND MOST IMPORTANT "COUNSELOR" and an ongoing communication between camp and home is critical to the success of the camp program.

WELCOME TO CAMP HAVERIM - THE MOST FUN YOU CAN HAVE IN ONE SUMMER!

Come join the fun at Haverim, where we are living Jewish lives every day in a camp-friendly way. New theme weeks, Jewish words, new games and fun await you!



GENERAL INFORMATION

SESSION DATES

Session 1	June 27 - July 15
Session 2	July 18 - Aug. 5
Session 3	Aug. 8 - Aug. 26
Mini Camp I	June 20 - June 24
Mini Camp II	Aug. 29 - Sept. 2

CAMP HOURS

The camp day begins promptly at 9:00 a.m. and ends at 3:30 p.m. Please be prompt in dropping off and picking up your camper(s). Camp care will be provided 10 minutes before camp begins and 10 minutes after camp ends, as a courtesy. Campers dropped off before 8:45 a.m. or picked up after 3:45 p.m. will be enrolled in extended care and you will be charged the drop-in rate for the service. If you need to pick up your child early, please inform the camp in advance in writing. As we are implementing camp rituals at the end of each camp day, we ask that parents who need to pick up their child earlier than 3:30 p.m. make arrangements with the camp office in advance. Campers will not be dismissed between 3:00 and 3:30 p.m.

We appreciate your cooperation.

COMMUNICATION

Effective communication among camp, parents, and campers is most important. You will receive a camp newsletter every week. We also need communication from you. If your child expresses any concerns about camp, or if any unique situations occur at home that may effect your child, please let us know. You can contact your Unit Head through our camp office at (949) 435-3400 x268. Our main concern is for the safety of our campers. Please note that in order to ensure undivided attention to campers, some phone calls may be returned after completion of the camp day. Emergency situations will be handled accordingly.

CAMP LOCATION

Camp Haverim is located at the Merage Jewish Community Center of Orange County. Telephone calls can be made to the camp office at (949) 435-3400 x268.

REGISTRATION

Registration is considered complete upon receipt of completed forms including: waivers, camper information and photo, and payment of all camp fees. All forms and fees are due by June 1st. JCC Summer Camp deposits and all other fees are non-refundable. There is no reduction or refund of fees due to absence, illness or withdrawals. Pro-rating and flex scheduling must be requested at the time of registration. **Participation may not occur until all forms are completed and submitted in order to comply with ACA accreditation standards. All forms can be found on our website.**

EXTENDING CAMP SESSIONS

Children may register during the camp season for additional camp sessions as long as there is space available. If you choose to extend the session, your request must be in writing and accompanied by full payment.

GUARDIAN DOCUMENTS

Camp Haverim requires copies of all appropriate legal documents relating to custody matters or any other matters that deal with your child. Written authorization is required to release your child to designated adults. Please notify us, in writing, of any changes on any of the contact or medical information.

LOST AND FOUND

No toys, jewelry, money, cell phones, iPods or any valuables should be brought or worn to camp. The counselors try to make sure every child keeps track of his or her belongings. Inevitably, items are lost. Any articles which are found on the campsite are placed in a lost and found box, and parents are invited to come and claim their items post-session. At the end of the Camp season, all items will be brought to the Jewish Community Center. **Any item not claimed by September 15 will be donated to a charitable organization.** We strongly advise that all items be clearly labeled with the camper's name so that found items may be returned to the appropriate camper.

RESPONSIBILITY FOR PERSONAL POSSESSIONS

Personal possessions are not covered by camp insurance and are not the responsibility of the camp or its staff. Therefore, we urge you not to allow your child to bring expensive possessions to camp. In addition, please do not allow your child to bring cell phones, toys, radios, squirt guns or ipods to camp unless these are part of a pre-planned activity.

DAILY INFORMATION

WHAT TO BRING TO CAMP EACH DAY

A dairy or pareve (no meat products) lunch. Please bring BAG lunches on field trip days. **LABEL** the lunch with your child's name and group. Lunches will be kept in a shady place and cold water will be provided. Snacks will also be provided each morning and afternoon. Any food or beverage supplied by the camp is kosher.

Each camper should be attired in cool, loose fitting shorts and shirts. **LABEL** clothing. Camp **SHOULD** be messy and carefree, however, **PLEASE** do not send your child in clothing which you would not like to see damaged.

Sturdy tennis shoes and socks are most appropriate for camp activities. Do not send your child to camp in sandals, flip flops, crocs or boots. Each child is recommended to wear a hat to guard against the sun and to bring a camp backpack with their essentials.

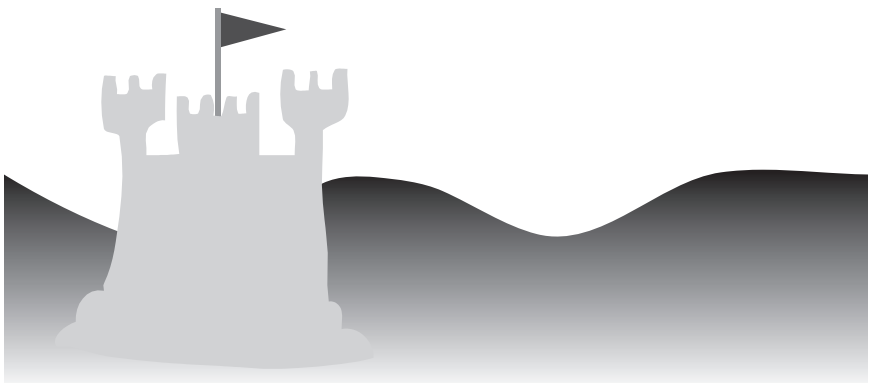
SUNSCREEN. Please assist your camper in applying sunscreen prior to coming to camp each day. Send a **LABELED** bottle of sunscreen in your child's backpack so our counselors can re-apply it during the day.

DAIRY & PAREVE LUNCH IDEAS

Peanut butter and jelly, tuna fish, bagel and cream cheese, cheese & crackers, pita & humus, fish sticks, Tater Tots, egg salad, green salad and pasta salad, macaroni & cheese, yogurt and fruit, Jello and pudding, applesauce, pizza and pasta, a **FROZEN** juice box to keep food cool.

SWIM DAYS AND FIELD TRIPS

Each child needs to come with a bathing suit and towel each day (including field trip days) for swimming. On all field trip days, all campers and staff members are required to wear a Camp Haverim T-shirt. Each camper will receive one T-shirt. Additional shirts are available for \$10.



DROP-OFF AND PICK-UP PROCEDURES

MORNING DROP-OFF

Campers must be dropped between 8:45 and 9:00 a.m. The gates will be locked at 9:15 a.m. Please enter the Tarbut V' Torah high school parking lot on Federation Way and follow the signs to the left of the JCC. Staff will be there to welcome, unload and direct campers appropriately.

Parents wishing to walk their camper in, may park in the lot and bring their camper to the multi-purpose room.

AFTERNOON PICK UP

Gates will open at 3:30 p.m. for pick-up and remain open until 3:45 p.m. A camp staff person or security guard will be at the school gate to direct the carpool line. Drivers should proceed to carpool pick-up area in front of the upper school at TVT, to the left of the JCC. A staff person will have you sign the children out who you are picking up. Proceed to the pick-up area where the campers will be brought to your vehicle. Please stay in your car in the car line. Staff will assist with car seats and seat belts. You will be directed to exit the Tarbut parking lot. Parents wishing to walk in may park in the lot and pick up their camper at the front gate. Sign-out will be at the front gate. **Please note that photo identification is required.**

Parents dropping off or picking up during the hours of 9:15 a.m. and 3:00 p.m. need to enter through the JCC and proceed to the Camp Office at the JCC, as the TVT gate will remain locked throughout the day.

PICK UP SAFETY

Only those adults approved, in writing by the parents, will be allowed to pick-up children. The adult must show photo identification. To ensure the safety of the children in our care, we regret that we cannot accept phone calls allowing adults other than those listed on the pick-up form to pick up a child. Camper safety is our primary concern which is especially important at arrival and dismissal times. If you need to speak to your child's counselor, please walk in to pick up your child.

CAMP SECURITY

The JCC Campus is secured with a security system within the building, as well as a full-time security guard and a complete peripheral gate with restricted access only through the administration building.

EXTENDED CARE

Because of the number of campers whose parents are working or have other obligations, we are again offering counselor coverage in our extended day program. Before and after camp, your children are supervised while participating in quiet activities with a snack at the camp site.

Extended hours are an additional service to parents whose children are enrolled in day camp. Morning Hours are from 7:30– 9:00 a.m. Afternoon Hours are from 3:30 - 5:30 p.m.

Campers arriving in the morning for pre-care should report directly to the Children's lounge located next to the cafe for supervised morning activities.

Afternoon hours include supervised activities and a snack. After-care pick up will be in the Children's Lounge located beside the café at the JCC.

All campers must be picked up by 5:30 p.m. to avoid a late fee of \$1 per minute, cash or check only, paid directly to Post Care Unit Head.

Camp Haverim extended care is available for an additional fee of \$82 per session for Pre-Care, and \$167 per session for afternoon Post-Care.

Payment in full is required to register your child in our extended care program.

SWIMMING DAYS

Swimming will be held at the JCC swimming pool on campus. A staff of about 3-4 trained lifeguards under the supervision of our Aquatics Director will supervise and teach the lessons in the pool, along with the Camp Haverim counselors.

The goal of the swimming professionals at the JCC is to ensure the safety of all participants while introducing the campers to water activities and competitive skills.

The swim staff is composed of highly experienced, American Red Cross certified, aquatic personnel.

Swimming lessons and supervised aquatic time will be provided for all campers. The lessons will be organized by age and ability into groups of 10-15 campers. Campers will learn water safety skills, basic swimming skills and stroke development. A certified lifeguard will be on duty at all times.

SPECIAL PROGRAMS AND DAYS

FIELD TRIPS

Most campers will go on weekly field trips. K'Ton Ton 1B campers will have in-house field trips. Be sure to read the camp bulletins for field trip locations and activities. Based on the unit your child is in, you will be notified in advance about overnight trips or special events. Camper:Counselor ratios on field trip days will remain consistent with their group ratios. The Camp Director will be in contact with Unit Heads on field trip days via cell phone. **Campers need to wear their Camp Haverim T-shirt and bring a bag lunch. Please note that field trips may be changed without notification.**

***On trip days, campers do not need money for admission. You may send a small amount of money (\$1-\$15) for drinks or souvenirs. We suggest that your child wear shorts with pockets, as our staff is not responsible for lost money. Please send their swimsuit and towel on field trip days. Campers may have an opportunity for a free swim when they return from their trip.

THEME DAYS

Each Friday is a dress-up Theme Day. Please consult the 2011 Camp Haverim brochure or the camp bulletin for weekly themes.

LATE NIGHTS

Please see camp brochure for late night dates. Late night pick-up is at 7:00 p.m.

SHABBAT PROGRAMS

Friday is a special time at camp. We will culminate the week's activities by having an exciting Shabbat Program. Campers and groups are encouraged to lead in the festivities. Parents are invited to join us at 2:30 p.m. for Shabbat. **Join us Friday, July 29 at 4-6pm at the pool for an all-camp Shabbat dinner.**

BIRTHDAY TREATS

If you are sending a treat for your camper's group, please notify your Unit Head before the special day. It **MUST** be a kosher dairy treat. Please make sure to bring enough for all the members of their group.

THEATER CAMP PERFORMANCE OF "SEUSSICAL JR."

All family and friends are invited to this musical performance. General admission tickets will go on sale at the camp office on July 29.

Performance dates are on Friday, August 5 at 1 p.m. and Sunday, August 7 at 3 p.m. All performances will take place in the Myers Theater at the Merage Jewish Community Center .

STAFF INFORMATION

STAFF AND PARENT CONFERENCES

Staff conferences can be arranged. Please try not to hold a meeting at drop-off or dismissal time. The counselor must give all the children his or her full attention. Meetings can be arranged with the Unit Head by leaving a message in the Camp office at Tarbut: (949) 435-3400 x268. Your call will be returned as soon as possible. You may also write a note to your child's Unit Head, and they will call you back at their earliest convenience.

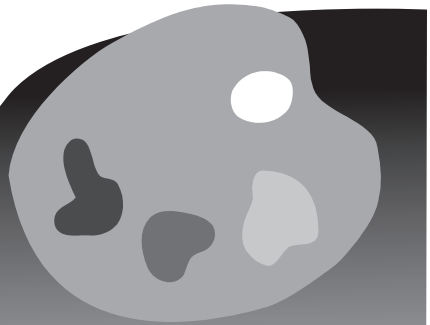
STAFF AND COUNSELOR SELECTIONS

At Camp Haverim we believe that the key to a successful summer is a dynamic and creative staff. We feel very confident that you will be as thrilled with this year's staff as we are. We have brought together a group that has a great blend of camp experience, creative skills, Judaic background, and incredible enthusiasm and spirit. Each group will have two Sr. Counselors (High School Graduate or above). All of the camp activities will be supervised by a staff of specialists. Each staff member receives ongoing supervision and training throughout the summer as well as a one-week staff orientation prior to the opening of camp.

SAVE THESE ITEMS FOR SPECIAL PROJECTS

We will be making many special art and nature projects during the summer. Some of our household items that we normally throw away would be great supplies for arts and crafts. Please save the following items and bring them to camp each week:

- plastic bottles
- foam pieces and containers
- buttons, ribbons and yarn
- cloth and fabric scraps
- coat hangers and cotton balls
- egg and milk cartons
- juice cans
- margarine tubs
- old magazines
- paper bags and paper plates.



HEALTH AND SAFETY

MEDICAL REQUIREMENTS

The primary obligation and responsibility of the camp is to provide the safest conditions possible for our campers. All campers are required to have a medical examination within the year prior to the camping season. Current immunization records must be on file in the camp office.

OUR ROLE IN HEALTH AND SAFETY

As indicated, no child will be permitted to attend camp without a signed authorization for medical treatment. Children arriving at camp without their signed form on file will have their parents called to come pick them up.

His/her health authorization form and emergency information will follow each camper on the bus and to any location at which the camper is participating in camp activities.

Non-prescription medication will not be allowed without written permission by the parent.

If it is necessary for a camper to take medication during camp hours, we require a note from the doctor indicating instructions for dosage, RX number, doctor's name and phone, date of expiration. The medication must be in the original container. **Please see the "Medication Request Form" on our website.**

Prescription or non-prescription medication will be given by authorization of the camper's Unit Head. For the protection of campers and staff members, you are requested to keep your child at home when he/she exhibits a contagious illness.

Children developing any illness during the course of the day will be isolated from other children until you or persons you have authorized can come and get your child. We request that you pick up your child within a one hour period, as there is no staff to care specifically for sick children.

Please contact the camp director if your child has contracted a communicable disease such as strep, impetigo, measles, German measles, or chickenpox. Please be prepared to give the following information:

- Incubation period and the date the child was last at camp.
- Doctor's recommendation for child and others who have been exposed to the child during the contagious period.

You will be informed if and when your child has been exposed to a communicable disease while participating in camp activities.

OUR ROLE IN HEALTH AND SAFETY (CONT'D)

You or persons you have authorized will be informed immediately in the case of a medical emergency. You will be requested to pick up your child at camp or to meet your child and a staff member at a designated treatment center.

Please notify Camp Haverim, in writing, if your child will be unable to normally participate in any activity because of health restrictions.

If a child has been sent home or has been absent one or more days, the parent may expect a call from your Unit Head to inquire about the nature of the child's illness or other reasons for absence.

ABSENCES

In the case of anticipated absences due to vacations or unexpected absences due to illness, please inform us by calling the camp office at (949) 435-3400 x268.

MERAGE JCC CODE OF CONDUCT

The Merage Jewish Community Center offers a friendly and comfortable environment for all. Inappropriate language and/or conduct will not be tolerated. The Merage JCC, through its President/CEO or designate, reserves the right to remove from the premises any individual acting in an inappropriate manner and further reserves the right to cancel the membership of any such person.



DISCIPLINE AND BEHAVIOR MANAGEMENT

Behavior management is essential in order to ensure the safety and enjoyment of all campers. Discipline and behavior management helps children feel secure while building self-control and self-esteem. The objective of discipline and behavior management is to promote behaviors that are beneficial to the child's development and welfare, and to change and/or eliminate behaviors that are harmful or distressing to the child or others.

At Camp Haverim we train counselors to use the following methods of behavior management:

- We talk about rules at the beginning of each camp session.
- We compliment and praise appropriate behavior. We give a great deal of encouragement.
- We display positive behavior ourselves.
- We use distraction, suggestions or redirection (“Have you tried...?”).
- We hold quiet, brief, private talks with campers which address behavior.
- We use “When-then...” statements: “When we finish our projects, then...”. This is far more effective than using “If you don’t...then we can’t”.
- We problem-solve with campers.
- We remove campers from a problem area (“It appears that you’re having trouble in this area right now—you can come back later”).
- We separate campers.
- We remove toys, equipment and supplies from campers who are behaving inappropriately.
- We give choices. (“Here are your choices: You may share the ball or sit and watch as others play - it’s your decision”).
- It is the policy of Camp Haverim not to use physical punishment such as hitting or shaking, threats, prolonged isolation, denial of snacks or derogatory remarks about the children or the family. Every staff member is familiar with our discipline policy.



CAMP SCHOLARSHIPS

A SUMMER OF FUN is among the happiest of childhood memories. Warm summer weeks spent at Jewish day camp can have a lifelong impact. Unfortunately, some families cannot afford to provide these experiences for their children.

Your donation to the JCC's Camp Scholarship Fund can help provide a Jewish boy or girl with a memorable summer of Jewish friends and fun.

With your donation, Camp Haverim can provide a wide range of programs designed to maximize Jewish content while stimulating each child's special interests. Jewish culture and traditions are supported by the camp activities and reinforced daily. Each week finishes with a Kabbalat Shabbat on Friday.

Our goal is to give every Jewish child a quality Jewish camp experience. Please help by supporting the JCC's Camp Scholarship fund. Your reward will be laughter and smiles today and a healthy, strong Jewish community tomorrow.

THIS SUMMER, YOU CAN . . .

Make a child smile

Create lifelong memories

Help a teenager become a community leader

Provide a warm, safe and fun Jewish environment for children of all ages

Help Jewish children develop new skills and reinforce old ones

Provide a Friday Shabbat for every Jewish camper

HOW YOU CAN HELP

You can either give a monetary contribution and/or participate in the fundraising opportunities below.

\$1500 MADRICH (Leader): Your gift will send a needy child to camp for the entire summer.

\$600 TSOFIM (Guide): With your help, a child will be able to join us for half the summer.

\$175 HAVERIM (Friend): Your donation will provide the first week of a child's Jewish camp life.



IMPORTANT PEOPLE TO KNOW AT CAMP HAVERIM

CAMP OFFICE

949-435-3400 ext. 268

haverim@jccoc.org

Audra Martin

949-435-3400 ext. 265

Children, Teen and Camp Haverim Director

audram@jccoc.org

Ariella Klein

949-435-3400 ext. 300

Children, Teen and Camp Haverim Asst. Director

ariellak@jccoc.org

Sarah Pepper

949-435-3400 ext. 268

Children, Teen and Camp Haverim Office Manager

sarahp@jccoc.org

Robbie Deutschman

949-435-3400 ext. 397

K'Ton Ton Unit Head

robertad@jccoc.org

Eddie Priesand

949-435-3400 ext. 104

Sporto Unit Head

eddiep@jccoc.org

Eric Schwartz

949-435-3400 ext. 275

Zahav/Sabra/CIT/Madrichim Unit Head

erics@jccoc.org

Jenifer Lewis

949-435-3400 ext. 305

Cultural Arts Director/Theater Unit Head

jenniferl@jccoc.org

Sydney Ross

949-435-3400 ext. 268

Ruach Unit Head

haverim@jccoc.org

Chris Duncan

949-435-3400 ext. 144

Aquatics Director

chrisd@jccoc.org

Gina Duncan

949-435-3400 ext. 160

Aquatics Asst. Director

ginad@jccoc.org